

Members Present: Leighton Price, Alan Zanotti, Chris Pratt, Charlie Bletzer & Bill Driscoll

Members Absent: Dick Quintal & Donna Fernandes

6:00 pm Call to Order and Public Comment—

There is no public comment at this time.

6:03 pm Temporarily adjourn the Public Meeting to go into Executive Session under the provisions of MGL, Ch. 39, 23A-24, to discuss organizational and financial matters

Roll Call Vote—

Ms. Pratt —Yes
Mr. Driscoll —Yes
Mr. Bletzer —Yes
Mr. Price —Yes

6:05 pm The Board interviews candidate for the Park Plymouth Director position, Michele McCarthy

6:10 pm Mr. Zanotti arrives.

6:50 pm Annual Election of Officers

Mr. Bletzer motions and Ms. Pratt seconds to nominate Leighton Price as President **Passed | 4-1-0**
Mr. Price abstains

Mr. Zanotti motions and Mr. Bletzer seconds to nominate Christine Pratt as Treasurer **Passed | 4-1-0**
Ms. Pratt abstains

Ms. Pratt motions and Mr. Driscoll seconds to nominate Allan Zanotti as Secretary **Passed | 4-1-0**
Mr. Zanotti abstains

6:51 pm Mr. Driscoll leaves the meeting.

6:54 pm Ed Conroy is present because he thought One Park Place is scheduled for discussion. Mr. Price states there will not be a discussion; rather the Board will review a letter he drafted to the Town Manager stating PGDC's position on One Park Place. The letter is not available for the public. Mr. Conroy leaves.

6:54 pm Financial Information—

Bills:

Joyfly Buzz PR Marketing

Administrative Services
Through December 13 \$1,220.00

Peter Hodges

Rent \$1,000.00
Electric (Jul 11 - Sept 11) \$695.86
Electric (Jan, 11 - Mar, 11) \$466.50

Town of Plymouth

RMV Fees
November \$3,880.00

Mr. Bletzer motions and Mr. Zanotti seconds for discussion

Mr. Zanotti wants the landlord to send copies of NSTAR bills **Passed | 4-0-0**

Northeast Graphics

Free Parking Posters
Sandwich Board signs \$463.25

Northeast Graphics

Tax Inserts & Brochures \$2,449.06

GATRA

Invoice #5
Multimodal Study \$245.25

COMPLUS

November Monthly Invoice \$3,995.01

Mr. Zanotti motions to pay the bills and Mr. Bletzer seconds **Passed | 4-0-0**

The Board reviews financial information for 2011 Permit Sales. Please refer to the December Handout file in the 2011 Minutes Binder for a copy of the report.

7:05 pm

Park Plymouth—

Plymouth Parking Management Plan: Selectmen endorsed replacement of machines and convert to pay by space on April 1. We need to send a memo to the BOS stating we will increase the parking rate to \$1.00 from April to December 1 and the increase will cover expenses associated with the new equipment.

Disabilities Commission Request to Meet with the Board: Mr. Price had a conversation with Mr. Ted Mello, Board Member of the Disabilities Commission, regarding their request for PGDC to give them monies collected from all Handicap parking violations. Mr. Price will schedule a meeting for him to discuss his proposal with the Board at the beginning of the year. In the meantime, Mr. Burke will compile a revenue report on maintenance costs for Handicap spaces.

7:21 pm Operational Matters—

Draft Letter One Park Place: The Board reviews Mr. Price’s draft to the Town Manager regarding PGDC’s position concerning parking spaces over at One Park Place.

Sovereign Bank Lease Agreement Brewster lot: Mr. Price will review the Agreements and sign five original copies of the lease for Sovereign tomorrow.

Erickson and Snook Agreement - Scofflaw Collections: The Board reviews Attorney Marzelli’s Draft contract for Erickson & Snook, who will handle Park Plymouth’s outstanding collections.

Mr. Bletzer motions and Mr. Zanotti seconds to accept the contract **Passed | 4-0-0**

Northeast Development Lots - status of leases: Mr. Burke has nothing new to report. Northeast Development verbally agreed to lease the lots to PGDC and draft a lease for PGDC’s consideration. Mr. Burke has since offered to draft the lease agreement in the interest of time but has not heard back.

Van Purchase: Mr. Price, Ms. Pratt, and Mr. Burke will meet at Colonial Ford to purchase new van. PGDC needs to pay a 50% deposit to Calvert’s Signs and Graphics so they can order materials for the wrap.

Mr. Zanotti motions and Mr. Bletzer seconds to wrap the vehicle and send a 50% deposit **Passed | 4-0-0**

Permits: Sales are up 100% from last year.

Parking on Howland Street: The Traffic Safety Task Force wants more information on the parking problem on Howland St. They recommended PGDC hold a public meeting with the neighbors and report back.

7:50 pm Temporarily adjourn the Public Meeting to go into Executive Session under the provisions of MGL, Ch. 39, 23A-24, to discuss organizational and financial matters

Roll Call Vote—

Ms. Pratt	—Yes
Mr. Zanotti	—Yes
Mr. Bletzer	—Yes
Mr. Price	—Yes

8:00 pm Mr. Price calls for a vote to adjourn Executive & Public Session Roll Call Vote Passed Unanimous

Respectfully submitted by PGDC Secretary Mr. Alan Zanotti

Signed: _____ Date: _____
Alan P. Zanotti, Secretary